

## **ANNOUNCEMENT FOR THE GRANTING OF RESEARCH FELLOWSHIPS FOR DOCTORAL STUDENTS**

Job Offer: **Graduate Research Grant**

Position reference: **BI/ Projeto Vozes em rede/ COFAC/ILIND/CICANT/1/2021**

Main research area: **Communication Sciences**

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### **Objective and Scope**

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#### **Job Description:**

Universidade Lusófona, established by COFAC - Cooperativa de Formação e Animação Cultural, CRL, hereby announces a call for the award of 1 (one) Graduate Research Grant (50% - part-time), in the area of Communication Sciences, under the FCT Research Grant Regulations (RBI) and the Research Grant Holder Statute (EBI). The grant will be funded by the research project "Vozes em Rede: participação de mulheres em processos de desenvolvimento/Network Voices: Women's participation in development processes" with reference COFAC/ILIND/CICANT/1/2021, supported through special funds in the budget of ILIND - Lusophone Institute for Research and Development and developed at the R&D Unit CICANT - Research Center for Applied Communication, Culture and New Technologies (5260).

**1. Ttype and number of grant(s) to be awarded:** 1 graduate research grant (50% - part-time), reference "COFAC/ILIND/CICANT/1/2021"

**2. Scientific field(s):** Communication Sciences

**3. Funding Source:** The grants related to the grant components are funded by the special funds in the budget of ILIND - Lusophone Institute for Research and Development under the research project "Vozes em Rede: participação de mulheres em processos de desenvolvimento/Network Voices: Women's participation in development processes" with reference COFAC/ILIND/CICANT/1/2021 and developed at the R&D Unit CICANT - Research Center for Applied Communication, Culture and New Technologies (5260).

**4. Applicants:** The Research Grant is intended for candidates with a Bachelor in the areas of Social and Human Sciences and attending a Master degree in Communication Sciences or related fields.

**5. Eligibility of applicants:** The following are eligible to apply to this call: National citizens or citizens of other European Union Member States; Citizens of third countries; Stateless persons; Citizens benefiting from political refugee status.

#### **5.1 Candidate Admission Requirements:**

- Bachelor's degree in Social and Human Sciences
- Attendance of a Master's degree in Communication Sciences or related fields

- - To be permanently and habitually resident in Portugal, a requirement applicable to both Portuguese and foreign citizens
- Proficient command of English

## 5.2 Application Admissibility Requirements

It is indispensable, under penalty of non-admission to the Call, to attach the following documents to the application:

- Curriculum vitae of the candidate, indicating the electronic address, and all scientific production (scientific articles, books, chapters, communications, etc.) should be accessible on the RESEARCH GATE, ORCID or VITAE Science platform, or in PDF format;
- Certificates of the academic degrees held, specifying, necessarily, the final classification and, if possible, the grades obtained in all subjects taken. Alternatively, declaration of the candidate's honor ([link](#)) that he/she has completed the degrees required in the announcement by the application deadline;
- Motivation Letter;
- Letters of Recommendation (maximum two) referring to the context of the academic and/or professional relationship of the candidate with the person recommending him/her, indicating the reference to this competition;
- Presentation of the research project (Introduction, methods and relevant and/or expected results, bibliography) with a maximum of 3000 words, 20 bibliographical references and proposed timeline;
- Portfolio of articles and scientific publications
- Artistic portfolio, showreel on accessible but unlisted digital platform and/or other formats demonstrating the candidate's artistic path (Optional and applicable to PhD candidates in Media Art);
- Any other documents that the candidates may consider relevant for the assessment of their merit;
- Recognition of Foreign Degrees and Diplomas - In the case of academic degrees awarded by foreign higher education institutions, and in order to ensure the application of the principle of equal treatment of candidates holding foreign and national academic degrees, it is mandatory to recognize those degrees and to convert the respective final classification into the Portuguese classification scale. The recognition of foreign academic degrees and diplomas as well as the conversion of the final classification into the Portuguese classification scale may be requested in any public higher education institution, or in the Directorate General of Higher Education (DGES, only in the case of automatic recognition). Regarding this matter, we suggest consulting the DGES portal at the following address: <http://www.dges.gov.pt>.
- The documents proving the possession of academic degrees and diplomas, or the respective recognition when they have been awarded by foreign higher education institutions, may be waived during the application stage, being replaced by a declaration of honour from the candidate ([link](#)), and this condition will only be verified during the scholarship contracting stage. This declaration must certify facts that occurred prior to the application.

If it is impossible to present the proofs, the candidate shall be excluded from the procedure, and the candidate who immediately succeeds him/her on the provisional ranking list shall take over his/her position.

- The application and all documents associated with it, including the letters of motivation and recommendation, must be written in portuguese and/or English.

### **5.3 Preferential requirements:**

- Experience and knowledge in the areas of Communication, Gender and Development;
- Experience in Project Management;
- Experience in Podcast production;
- Experience with Network construction and Training activities;
- Skills to operate with research data analysis softwares;
- To be proficient, both orally and in writing, in Portuguese and English.

### **6. Applicable legislation and regulations:**

Research Grant Holder Statute (EBI), approved by Law no. 40/2004 of 18 August, in its current wording published by Decree-Law no. 123/2019 of 28 August Research Grant Regulations, no. 950/2019 of 16-12-2019, of the Foundation for Science and Technology, I.P. - in force.

### **7. Contracting entity:**

COFAC –Cooperativa de Formação e Animação Cultural, C.R.L. com sede em Av. Campo Grande 376, 1749-024 Lisboa, Portugal

#### **7.1 Unit for hosting research work and scientific guidance:**

The work will be developed at CICANT - Research Centre in Applied Communication, Culture and New Technologies (ref: 5260)/ Universidade Lusófona de Humanidades e Tecnologias, under the scientific supervision of Professor Victor Flores, for the area of Media Art, and Professor Manuel José Damásio, for the area of Communication Sciences.

### **8. Duration of the grant(s):**

The duration of the grants is 12 (twelve) months, renewable for up to a maximum of 15 (fifteen) months, and cannot be awarded for a period of less than three consecutive months.

#### **8.1 Amount of the monthly maintenance allowance:**

The amount of the SMM corresponds to 552,32 euros/month, in accordance with the table of values of the FCT, I.P. grants ([Table of monthly maintenance allowances of the FCT I.P. Research Grants Regulations](#)).

Payment is made between the 1st and the 8th of each month, by transfer to the IBAN/NIB of the grant recipient indicated in the contractualization process.

#### **8.2 Other benefits:**

Reimbursement of Voluntary Social Insurance, corresponding to the 1st Step of the contributory base (for grants lasting 6 months or more) and Personal Accident Insurance.

#### **8.3. Exclusive regime:**

The performance of functions as a research fellow is carried out on an exclusive basis, under the terms of article 5 of the Research Fellow Statute and applicable research grant regulations.

## 9. Deadline for applications and how to submit applications:

The call is open from **June, 24 and July, 15 2022 at 23h59 (Lisbon time) on**. Applications and supporting documents for the application set out in this call for applications must be submitted by email to [cicant@ulusofona.pt](mailto:cicant@ulusofona.pt), with the subject of the email being "BI/ Projeto Vozes em rede/ COFAC/ILIND/CICANT/1/2021". Each candidate may submit only one application, under penalty of cancellation of all applications submitted. The provision of false statements or plagiarism by the applicants will lead to the cancellation of the application without prejudice to the adoption of other sanctionary measures.

## 10. Evaluation and selection criteria and procedures:

Admissible applications will be scored on a scale from 0 to 100 in each of the following evaluation criteria:

- Criteria A - Nature and relevance of the research project, with a weight of 40%;
- Criteria B - Integrated evaluation of the applicant's curricular and/or professional and artistic track record, based on an overview of his/her scientific merits, with a weight of 40%; - Criterion C - A letter of motivation with an overview of the applicant's scientific merits, with a weight of 40%.
- Criteria C - Motivation letter with the weight of 20%.

For the purposes of the decision on the award of the scholarships, the candidates will be ordered according to the weighted average of the classification obtained in each of the three criteria, translated by the following formula:

$$\text{Merit Classification} = (40\% \times A) + (40\% \times B) + (20\% \times C)$$

For tie-breaking purposes, the candidates will be ranked on the basis of the marks attributed to each of the evaluation criteria in the following order of precedence: criterion A, criterion B, criterion C.

The Jury may decide to invite the five best classified candidates to an interview, in which case the following evaluation sub-criteria shall apply

- a. Interpersonal skills (30%)
- b. Demonstrated knowledge in the area of the competition (40%)
- c. Motivation (10%)
- d. Language Skills (20%)

The grading of the Interview will be obtained by applying the following formula:

$$\text{Interview} = a + b + c + d$$

In case the interview is held, the final classification of the Merit and Interview will be obtained by applying the following formula: following formula:

$$\text{Final Classification} = (\text{Merit} \times 0,7) + (\text{Interview} \times 0,3)$$

If the interview is not held, the final classification will correspond to 100% of the evaluation obtained in the Candidate Merit.

The jury may not award the scholarship if the quality of the candidates is inferior to the desired quality, establishing as a minimum score for awarding the scholarship the score of 75 points

## **11. Composition of the Selection Board**

### **President**

Prof.<sup>a</sup> Doutora Carla Cerqueira

### **Effective members**

Prof.<sup>a</sup> Doutora Lurdes Macedo

Prof.<sup>a</sup> Doutora Maria José Brites

### **Substitute members**

Prof. Doutor Ricardo Bessa Moreira

Should the President of the Jury be unable to attend, he shall be replaced by the substitute member.

## **12. Dissemination of results:**

The final results of the evaluation will be published through a list ordered by the grade obtained, posted in a visible and public place of the University, as well as on the institutional website of CICANT - <https://cicant.ulusofona.pt/> - and also by email to all candidates. The notification will be sent to the email address used/indicated by the candidates when submitting the application. The selected candidate must express in writing his/her intention to accept the scholarship. In case of non-acceptance, the scholarship will be awarded to the candidate in order of final ranking.

## **13. Complaint and appeal procedures:**

If the result is unfavourable to the granting of the requested scholarship, the candidates have a period of 10 working days to give their opinion, if they wish, in a prior hearing to the interested parties, under the terms of articles 121 and 122 of the Administrative Procedure Code (DL n<sup>o</sup> 4/2015 of 7 January). A complaint may be lodged against the final decision, within 15 working days, addressed to the President of the Jury.

## **14. Requirements and mandatory documents for the Grant Award:**

The grant is awarded through the signing of a contract between COFAC - Cooperativa de Formação e Animação Cultural. CRL, institutor of the Universidade Lusófona de Humanidades e Tecnologias, and the grant holder. The following documents must be sent, when the scholarship is granted, for contracting purposes Copy of civil, fiscal and, when applicable, social security identification document(s)

- Copy of civil, fiscal and, when applicable, social security identification document(s)
- Copy of the academic degree certificates of the academic degrees held;
- Presentation of the record of recognition of the foreign academic degrees and conversion of the respective final classifications to the portuguese classification scale, if applicable;
- Document proving the enrolment and/or registration in a PhD Programme.
- Motivation Letter

The award of the grant is also dependent on: the fulfilment of the requirements set out in this Announcement; the result of the scientific evaluation; or the failure to submit any of the documents necessary to complete the grant contracting process.

### **15. Non-Discrimination Policy and Equal Access**

Universidade Lusófona and CICANT promote a policy of non-discrimination and equal access, whereby no applicant may be privileged, benefited, prejudiced, or deprived of any right or exempted from any duty on the grounds of, namely, ancestry, age, gender, sexual orientation marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced capacity to work, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.